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**TECHNOLOGY SERVICES BOARD  
DEPARTMENT OF TECHNOLOGY SERVICES**

**PUBLIC MEETING MINUTES  
November 20, 2007**

The Technology Services Board (TSB) met in open session, pursuant to the provisions of the Bagley-Keene Open Meeting Act, at approximately 10:00 a.m., in Conference Room 112 at the State Capitol, Sacramento, California 95814.

**1. Call to Order**

Chairperson Kelso called the meeting to order at 10:05 a.m.

Roll call was completed:

- 1) Clark Kelso, State Chief Information Officer (present)
- 2) Thomas Johnson, Director, Department of Veterans' Affairs  
(Designee Jack Kirwan - present)
- 3) Mike Chrisman, Secretary, Resources Agency  
(Designee Patrick Kemp - present)
- 4) Henry Renteria, Director, Office of Emergency Services  
(Designee Scott Frizzie - present)
- 5) Victoria Bradshaw, Secretary, Labor & Workforce Development Agency  
(Designee Dale Jablonsky - present)
- 6) Kim Belshé, Secretary, California Health and Human Services Agency  
(Designee Carlos Ramos - present)
- 7) Michael Genest, Director, Department of Finance  
(absent)
- 8) Rosario Marin, Secretary, State and Consumer Services Agency  
(absent)



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- 9) John Chiang, State Controller  
(Designee Jim Lombard - present)
  - 10) A. G. Kawamura, Secretary, Department of Food and Agriculture  
(Designee Davood Ghods - present)
  - 11) James Tilton, Secretary, California Department of Corrections and Rehabilitation  
(Designee Matthew Thomas - present)
  - 12) Dale Bonner, Business, Transportation & Housing Agency  
(Designee Michael Liang - present)
  - 13) Linda Adams, Secretary, California Environmental Protection Agency  
(absent)

## **2. Approve September 19, 2007 Meeting Minutes – Action Item**

There was a motion to adopt the September 19, 2007 TSB meeting minutes as presented, the motion was seconded, and it was unanimously approved.

## **3. Chairperson's Report**

### **A. State IT Update – Information Item**

State Chief Information Officer (CIO) Clark Kelso referred the Board to the CIO website where the annual update to the State's IT Strategic Plan has been posted. He commented on the portfolio of initiatives and projects listed in the report and the challenges ahead to maintain the momentum in our state IT program.

Carlos Ramos noted that the progress that has been made in the State's IT program over that last few years is directly attributable to Clark's leadership.



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## **4. Financial Report**

### **A. Budget Update – 2008/09 Budget Change Proposals – Action Item**

Department of Technology Services (DTS) Director P.K. Agarwal provided an overview of the current process which requires both the Board and the Department of Finance (DOF) to approve the DTS budget. The existing process is problematic as Budget Change Proposals (BCP), which are an integral part of the budget process, are considered confidential, yet the Board meetings are public.

Additionally, Government Code Section 11540(a) states that at least sixty days before submitting the proposed budget to the Board, the Director must submit the proposed budget to DOF. Section 11540(a) also requires that DOF shall prepare a report to the Board evaluating the reasonableness of the proposed budget along with the significant impact the Department's budget may have on the budgets of other departments.

Director Agarwal also provided a brief overview of the eight BCPs submitted to the DOF. These BCPs totaled approximately \$40 million and encompassed five major areas: capacity growth, customer projects, security, facilities and eServices. DTS Chief Deputy Director Mitzi Higashidani then presented the details of each BCP.

A motion to approve the BCPs, as presented, was made and seconded and the Board unanimously approved the BCPs.

Department of Agriculture designee Davood Ghods requested a copy of the DOF report on the BCPs be provided to the Board members.

## **5. New Agenda Items**

There were no new agenda items.



## **6. Public Comment**

There was no public comment given.

## **7. Meeting Adjournment**

The meeting was adjourned at approximately 11:10 a.m.